



RSB
Roundtable on
Sustainable Biomaterials
www.rsb.org

ROUNDTABLE ON SUSTAINABLE BIOMATERIALS

**RECRUITMENT: Sustainable Feedstock Expert
Full Time**

January 2022

The Roundtable on Sustainable Biomaterials (RSB) Association seeks a highly motivated individual to join our organisation as a Sustainable Feedstock Expert, an ideal position for an individual interested in furthering an international career in a sustainability organisation. You will join a team of passionate, energised, and supportive individuals dedicated to promoting sustainability in the fuels, energy, and materials sectors through the implementation of the RSB Standard and Certification System.

The position is full-time with flexibility considered and based in Europe.

About Us

We are a small and dedicated team of committed professionals working on a global scale to develop solutions to some of the world's biggest challenges. We are a remote team, situated in many countries around the world, with a strong, collaborative working environment fostering professional development and a healthy work-life balance. Our team allows for individual autonomy and the opportunity to engage with a full spectrum of roles within a diverse sustainability organisation.

The RSB is a global, multi-stakeholder organisation dedicated to driving the truly sustainable development of the bioeconomy - as described in our best-in-class sustainability Standard. We are frequently noted as industry leaders in navigating the complexities of supply chain sustainability, and take pride in applying our robust sustainability framework in diverse sectors including aviation, chemicals, materials and shipping, among others.

Our work includes:

- Continuous improvement through development and application of the RSB Standard.
- Advisory services and policy support to industry, government, and civil society to ensure a robust approach to sustainability.
- Engagement and development of our global member community to ensure meaningful impact.
- Implementation of grant-funded projects to integrate sustainability into supply chains and develop solutions for applying sustainability.
- Supporting credible, practical, and affordable certification to our best-in-class Standard.
- Continuous improvement through development and application of the RSB Standard.

Your Role

The Sustainable Feedstock Expert will work closely with the RSB Technical Director and the RSB Programme Director to develop sustainable feedstock availability assessments, guide RSB partners to increase sustainability performance of their supply chains, and further develop the RSB Principles & Criteria for sustainable feedstock production.

Specific duties include:

Sustainable Feedstock Availability Assessments

- Lead RSB's activities in sustainable feedstock availability assessment and modelling:
 - Manage RSB projects and Work Packages in grant-funded projects
 - Engage with regional consultants and conduct assessments based on available scientific literature
 - Collaborate with modelling experts on assessment datasets
 - Create executive summaries and collaborate with project team members on reports and deliverables
- Develop e-Learning and Marketing & Communications materials based on assessment and project outcomes and findings
- Support fundraising activities, identifying and pursuing related opportunities

Guidance for Sustainable Feedstock Sourcing

- Manage Advisory Projects to support RSB partners' sustainable sourcing policies, improving sustainability throughout their supply chains:
 - Provide RSB Sustainability Framework Training
 - Perform Gap Analyses
 - Provide Assessment Summary Reporting and project-specific documentation
- Support Business Development activities
- Support the continuous development of RSB's tools for Risk Management, Screening, and Impact Monitoring, among others

RSB Principles & Criteria for Sustainable Feedstock Production

- Support the RSB Technical Director to revise the RSB Principles & Criteria
 - Assess benchmarking studies and scientific literature
 - Review and Refine RSB's Indicators
- Develop e-learning materials

About You

Required - Education, Experience, and Qualifications

- Minimum of five years of experience with sustainability assessments and working with sustainability criteria and indicators in land-use systems and supply chains
- University degree in a relevant field
- Fluent spoken and written English
- Knowledge of sustainability standards, auditing, and certification
- Ability to communicate effectively with companies, governmental institutions, non-profit agencies, academia, and other experts on a global scale.

Required - Personal Attributes

- Proactive
- Open-minded
- Efficient
- Ability to work with a multicultural and virtual team
- Strong motivation and drive for sustainability
- Excellent interpersonal communication skills
- Willing to travel as required by the job
- Flexible and willing to learn continuously in an exciting environment

Desired - Education, Experience, and Qualifications

- Experience with sustainable feedstock modelling
- Knowledge of biofuels and biomaterials industry is a distinct advantage

Why Work With Us

Join a small, dedicated, and multicultural team of professionals committed to building a brighter future for people and planet.

Great Benefits

- Competitive salary
- Excellent holiday provision: 30 days annual paid leave plus 12 flexible paid leave public holidays
- Annual salary adjustments for cost-of-living increases
- Flexible working hours
- Remote working (home-office), with periodic in-person team meetings (IAW host nation guidance)
- Professional development opportunities
- Travel insurance

Important Information

- **Location:** Mainly home office-based (located in Europe, ideally Germany or UK). Regional and global travel will be required from time to time for team and other organisation meetings, meeting stakeholders and in delivering projects
- **Working Hours:** Flexible, but ideally 40 hours / week
- **Start Date:** As soon as possible
- **Duration:** Permanent
- **Deadline for Applications:** 18 January 2022

How To Apply

To apply, please send a cover letter and CV in English with salary expectations and contact details for up to three references to the email address [**info@rsb.org**](mailto:info@rsb.org). Shortlisted candidates will be invited for an online interview by the end of January.