



RSB
Roundtable on
Sustainable Biomaterials
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CONTROLUNION

Public Summary – RSB audit

Air BP Limited

Certificate Number: CUC/RSB/884204/626728

**Chertsey Road, Sunbury on Thames, Middlesex,
TW16 7BP, United Kingdom**

CERTIFIED	EXPIRATION
15-11-2021	14-11-2026

DATE(S) OF AUDIT
12.11.2021
date of last update
14.11.2021

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FOREWORD

Methodology

Control Union Certifications (CUC), is an international inspection and certification Audit and certification is carried out in conformity with the procedures as laid down Based on the information provided by the auditor and by the client, the certifier reviews and evaluates all information provided and certifies the products when all conditions of the regulations are fulfilled. The result of the evaluation is documented in this report and the applicable Annexes. Audit work by the auditor and certification by the certifier are clearly separated activities.

Report

This report is the result of the findings of a certification evaluation carried out by an independent lead auditor or team of experts representing Control Union Certifications. The purpose of the assessment was to evaluate the compliance of the client with respect to the standards used within the scope of the certificate. The report is made in accordance with the latest version of standard RSB-PRO-70-001. The full report can only be reviewed by authorized Control Union and RSB staff.

In case of any complaint or appeal with respect to findings and certification decisions taken by CUC, a dispute protocol and form is available on the CUC website:

<http://certifications.controlunion.com/publications> and can also be provided on request.

CONTENTS

FOREWORD	2
CONTENTS	3
PUBLIC SUMMARY	4
1.0 GENERAL INFORMATION	4
1.1 Operator Information	4
1.1.1 Name and Contact Information	4
1.1.2 Additional Parties Involved	4
1.2 Scope of Certificate	4
1.3 Standards Used	6
1.3.1 Applicable RSB Standards	6
2.1 Audit Type and Determination	7
2.2 Audit Team	7
2.3 Evaluation Schedule and Extent of Audit	7
2.3.1 Determination of Extent of Audit	7
2.3.2 Activities Duration and justification audit	7
2.4 Stakeholder Consultation Process	8
3.0 RISK ASSESSMENT RESULTS	8
4.0 RESULTS OF THE EVALUATION	9
4.1 Process of Determining Compliance	9
4.1.1 Non-Compliance	9
4.1.2 Evaluation of Non-conformities.....	9
4.1.3 Identified non-conformities during present evaluation	9
4.1.4 Assessment of non-compliance raised during and after previous audit report.....	9
4.1.5 Major Non-compliances.....	10
4.1.6 Non-compliances and Current Status	10
5.0 CERTIFICATION DECISION	11

PUBLIC SUMMARY

1.0 GENERAL INFORMATION

1.1 Operator Information

1.1.1 Name and Contact Information

Organization name	Air BP Limited		
Contact person	Jamie Seymour		
Operator Number	2215	CUC PRJ number	884204
Address	Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP, United Kingdom	Telephone	+44 (0)1932 762 000
		Fax	/
		e-mail	BioSustainability@bp.com
		Website	/

1.1.2 Additional Parties Involved

n/a

1.2 Scope of Certificate

Please select audit:		
<input type="checkbox"/> RSB EU RED	<input checked="" type="checkbox"/> RSB Global	<input checked="" type="checkbox"/> RSB Book & Claim
Please select boxes that apply:		
<input type="checkbox"/> Pre-assessment	<input type="checkbox"/> 1st Annual Surveillance	<input type="checkbox"/> 1st Annual Surveillance
<input checked="" type="checkbox"/> Initial Assessment	<input type="checkbox"/> 2nd Annual Surveillance	<input type="checkbox"/> 2nd Annual Surveillance
<input type="checkbox"/> Re-certification	<input type="checkbox"/> 3rd Annual Surveillance	<input type="checkbox"/> 3rd Annual Surveillance
<input type="checkbox"/> Follow-Up to NCs	<input type="checkbox"/> 4th Annual Surveillance	<input type="checkbox"/> 4th Annual Surveillance

CERTIFICATION SCOPE	
Trader of Sustainable Aviation Fuel (SAF) credits. RSB Global Book & Claim Pilot.	
Please select boxes that apply:	<input type="checkbox"/> Biomass producer
	<input type="checkbox"/> Point of Origin
	<input type="checkbox"/> First collector
	<input type="checkbox"/> Industrial operator
	<input type="checkbox"/> Mechanical operator
	<input checked="" type="checkbox"/> Trader
The scope assessment agrees with the scope under which the operator applied	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, please explain:	/
<i>Note: If the scope is different, please contact CU.</i>	

Participating site I	
Name	Air BP Limited
Address	Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP, United Kingdom

Description of activities	
	Trader of Sustainable Aviation Fuel (SAF)
Annual throughput of previous 12 months	
Not available. Confidential information	

1.3 Standards Used

1.3.1 Applicable RSB Standards

Title	Version
RSB Procedure for Participating Operators (RSB-PRO-30-001)	V3.2
RSB Procedure on Communications and Claims (RSB-PRO-50-001)	V3.5
RSB Procedure for Risk Management (RSB-PRO-60-001)	V3.2
RSB Procedure for Traceability (RSB-PRO-20-001)	V3.2
RSB Book & Claim Manual [RSB-PRO-20-001-001]	V2.0
All standards employed are available on the websites of the Roundtable on Sustainable Biomaterials (RSB Procedures & Standards Archives RSB)	

2.0 EVALUATION PLANNING & PROCESS

2.1 Audit Type and Determination

The following table summarizes the audit types for RSB Audits:

	Low risk class	Medium risk class	High risk class
Certificate validity	5 years	3 years	2 year
Main audit	Every 5 years	Every 3 years	Every 2 year
Surveillance audit	Annual	Annual	Annual

2.2 Audit Team

Names audit team:	Chris Pen	Auditor role:	Lead auditor
<p>Qualifications: Chris is a certified Auditor against 2 EU approved voluntary schemes (RSB and ISCC EU and Plus), 1 RED national scheme (Dutch Double Counting) and one national scheme CO₂ Prestatieladder (reduction CO₂ emissions scope 1, 2 and 3 according ISO 14064 and 50001) with many years of experience in certification sector.</p>			

2.3 Evaluation Schedule and Extent of Audit

2.3.1 Determination of Extent of Audit

Total number of subsidiaries, branch offices, affiliated entities, external third parties contracted or otherwise engaged, operational structures, sites, facilities, processing and production units, and supply chain structures	1 location/site with office facilities
Participating Operator Risk Class	Medium risk (initial audit)
Disputes or prior Non-compliances	N/A
Changes in scope since last evaluation	N/A, initial audit
Total number of compliance claims	N/A

2.3.2 Activities Duration and justification audit

Duration and justification audit	
Audit Duration (in hours):	Initial audit: Preparation time: 2 hours Remotely office audit: 6 hours Reporting: 3 hours Total: 11 hours

Description of the evaluation / evaluation	
Operation(s)/ sites visited	Activities/ notes
12.11.2021 Participation site I	Opening Meeting: scope of audit confirmation
	Evaluation of documented/company system
	Closing meeting
People interviewed	
Jamie Seymour David Mosley Sven Rieve Josh Wakefield Jesus Lopez	
Action taken by the organization prior to (re)issue of certificate	
The self-risk assessment and manual has been carried out and provided. RSB has been asked for permission to perform the initial RSB audits remotely. MS Teams invitation to perform the remote audit has been sent and accepted to perform the initial RSB audits	

2.4 Stakeholder Consultation Process

Not applicable, Air BP Limited has the scope (paper) trader.

3.0 RISK ASSESSMENT RESULTS

CUC Risk Assessment Results	0	Low risk
Participation Operator Assessment Results	0	Low risk
Deviations and Risk Factor Difference	No both 0 and low risk	
Final risk class	<input checked="" type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High	

Due to the results of the Risk Assessment, the evaluation did not need to be rescheduled.

4.0 RESULTS OF THE EVALUATION

4.1 Process of Determining Compliance

4.1.1 Non-Compliance

Non-compliance: failure to comply with one or more requirements specified in the RSB standards and/or the RSB certification systems

4.1.2 Evaluation of Non-conformities

CUC shall monitor and evaluate all actions taken by the participating operator to address non-compliances finalization of the evaluation report CUC shall evaluate at minimum those aspects of the operation(s) of

CUC shall ensure that recommendations to close major non-compliances, and whether major non-compliances were corrected, rectified or otherwise brought into compliance with the RSB standards and the RSB certification systems, together with the respective certification reports are submitted to peer review and duly decided by its certification decision entity.

4.1.3 Identified non-conformities during present evaluation

Non-compliance (NCs) identified during this evaluation are listed below. In case the organization has Each element (requirement) of the Standard is evaluated by means of a checklist. Please refer to the annexed checklists for details.

4.1.4 Assessment of non-compliance raised during and after previous audit report

Check if section is not applicable, i.e. it concerns a main assessment/initial audit, or no NCs were raised Below an overview is given of the actions taken by the client/certificate holder to correct any NC's. For each NC a description of its current status is given. In the case a minor NC has not been settled within 3 months the RSB certificate will be withdrawing

4.1.5 Major Non-compliances

<input checked="" type="checkbox"/>	No major NCs were issued to the Operator during the evaluation. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation, which have all been closed to the satisfaction of the audit team and meet the requirements of the standards. Any minor NCs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation and the Operator has not yet satisfactorily closed all major NCs.

4.1.6 Non-compliances and Current Status

N/A, no NC's raised.

Summary of Non-compliances and Current Status	
Non- compliance Number	/
Category	/
Relevant RSB Standard & Indicator No	/
Description of requirement	/
Description of non-conformity	/
Description of actions taken to address non-compliances, the evaluation of those actions and decision to accept them for compliance with RSB standards	/
Status	/

5.0 CERTIFICATION DECISION

Certification Recommendation		
Operator to be awarded RSB certification subject to the minor non-compliances stated in Section 4.1.6.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
The evaluation team makes the above recommendation for certification based on the full and proper execution of the CUC Responsible Biofuels Program evaluation protocols. If certification is recommended, the Operator has satisfactorily demonstrated the following without exception:		
Operator has closed any Major NC(s) assigned during the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that their system of management is capable of ensuring that all of the requirements of the applicable standards are met over the sites and facilities covered by the scope of the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that the described system of management is being implemented consistently over the sites and facilities covered by the scope of the certificate.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Comments and/or details of any issue which was difficult and/or impossible to evaluate: N.A.		
To be completed by Certification Decision-Making Entity	Technical Review by: If different to decision-maker	Glenn Feryn (RSB certifier)
	Certification decision:	The Organization has been (re-)assessed by CUC according to the standard(s) described in Section 3.
	Certification decision by:	Glenn Feryn
	Date of decision: For initial or continued certification	15-11-2021
	Surveillance schedule:	Notes: Book and Claim pilot. First surveillance audit before 15-11-2022