



RSB
Roundtable on
Sustainable Biomaterials
www.rsb.org



Public Summary – RSB audit

Aircraft Fuel Supply B.V.

Certificate Number: CUC/RSB/867708 /486315

Oude Vijfhuizerweg 6, 1118LV Schiphol

CERTIFIED	EXPIRATION
25-11-2019	24-11-2024

DATE(S) OF AUDIT
10 and 11-10-2019
date of last update
22-11-2019

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FOREWORD

Methodology

Control Union Certifications (CUC), is an international inspection and certification Audit and certification is carried out in conformity with the procedures as laid down Based on the information provided by the auditor and by the client, the certifier reviews and evaluates all information provided and certifies the products when all conditions of the regulations are fulfilled. The result of the evaluation is documented in this report and the applicable Annexes. Audit work by the auditor and certification by the certifier are clearly separated activities.

Report

This report is the result of the findings of a certification evaluation carried out by an independent lead auditor or team of experts representing Control Union Certifications. The purpose of the assessment was to evaluate the compliance of the client with respect to the standards used within the scope of the certificate. The report is made in accordance with standard RSB-PRO-70-01. The full report can only be reviewed by authorized Control Union and RSB staff.

In case of any complaint or appeal with respect to findings and certification decisions taken by CUC, a dispute protocol and form is available on the CUC website:

http://certifications.controlunion.com/publications.aspx?Program_ID=2 and can also be provided on request.

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SECTION A – PUBLIC SUMMARY

1.0 GENERAL INFORMATION

1.1 Operator Information

1.1.1 Name and Contact Information

Organization name	Airport Fuel Supply B.V.		
Contact person	Mr. Lex de Vreeze		
Operator Number	02116	CUC PRJ number	PRJ 867708
Address	Oude Vijfhuizerweg 6 1118LV Schiphol The Netherlands	Telephone	0031204068230
		Fax	n.a.
		e-mail	lexdevreeze@airfuel.nl
		Website	n.a.

1.1.2 Additional Parties Involved

Is not included (Confidential)

1.2 Scope of Certificate

Please select audit:	<input checked="" type="checkbox"/> RSB EU RED	<input type="checkbox"/> RSB Global
Please select boxes that apply:	<input type="checkbox"/> Pre-assessment	<input type="checkbox"/> 1st Annual Surveillance
	<input checked="" type="checkbox"/> Initial Assessment	<input type="checkbox"/> 2nd Annual Surveillance
	<input type="checkbox"/> Re-certification	<input type="checkbox"/> 3rd Annual Surveillance
	<input type="checkbox"/> Follow-Up to NCs	<input type="checkbox"/> 4th Annual Surveillance

CERTIFICATION SCOPE	
Storage and distribution of bio jet-A-1 fuel	
Please select boxes that apply:	<input type="checkbox"/> Biomass producer
	<input type="checkbox"/> Point of Origin
	<input type="checkbox"/> First collector
	<input type="checkbox"/> Industrial operator
	<input checked="" type="checkbox"/> Trader
The scope assessment agrees with the scope under which the operator applied	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, please explain:	n.a.
<i>Note: If the scope is different, please contact CU.</i>	

Participating site I	
Name	Aircraft Fuel Supply B.V.
Address	Oude Vijfhuizerweg 6, 1118LV Schiphol

Participating site II	
Name	Oiltanking Amsterdam BV
Address	Heining 100, 1047AH Amsterdam

Description of activities	
	Distribution by pipeline of bio Jet-A-1 fuel from the terminal to their own storage and then to Schiphol airport
Annual throughput of previous 12 months is not included (Confidential)	
if not confidential fill in below	
Feedstock input in mt	n.a. initial audit
Final/primary product output in mt	n.a. initial audit
Intermediate/by-product output in mt	n.a. initial audit
% output in yield (total output/total output)	n.a. initial audit
Amount sold as RSB certified in mt	n.a. initial audit
GHG CO ₂ eq/dry ton	n.a. initial audit

1.3 Standards Used

1.3.1 Applicable RSB-Accredited Standards

Title	Version
RSB Standard for EU market access	RSB-STD-11-001 V 3.2
RSB EU RED Standard for Participating Operators	RSB-STD-11-001-30-001 V3.2
RSB EU RED Standard for Chain of Custody	RSB-STD-11-001-20-001 V3.6
Procedure on Communications and Claims	RSB-PRO-11-001-50-001 V3.3
RSB EU RED Standard on waste and residues	RSB-STD-11-001-01-010 V1.2
Consolidated RSB EU RED Standard for Risk Management	RSB-STD-11-001-60-001 V3.2
RSB GHG Calculation Methodology	RSB-STD-01-003-01 V2.3
All standards employed are available on the websites of the Roundtable on Sustainable Biomaterials (http://rsb.org/sustainability/rsb-sustainability-standards/).	

2.0 EVALUATION PLANNING & PROCESS

2.1 Audit Type and Determination

The following table summarizes the audit types for RSB Audits:

	Low risk class	Medium risk class	High risk class
Certificate validity	5 years	3 years	2 year
Main audit	Every 5 years	Every 3 years	Every 2 year
Surveillance audit	Annual	Annual	Annual

2.2 Audit Team

2.2.1 Audit Team

Names audit team:	Chris Pen	Auditor role:	Lead auditor
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2.3 Evaluation Schedule and Extent of Audit

2.3.1 Determination of Extent of Audit

Total number of subsidiaries, branch offices, affiliated entities, external third parties contracted or otherwise engaged, operational structures, sites, facilities, processing and production units, and supply chain structures	1 head office with internal storage and 1 external storage site
Participating Operator Risk Class	Low risk
Disputes or prior Non-compliances	n.a.
Changes in scope since last evaluation	n.a.
Total number of compliance claims	0

2.3.2 Activities Duration and justification audit

Duration and justification audit	
Audit Duration (in hours):	Preparation time: 2 hours Audit at office: 8 hours Audit at terminal: 4 hours Reporting: 6 hours Total: 20 hours

Description of the evaluation / evaluation	
Operation(s)/ sites visited	Activities/ notes
10 and 11-10-2019 participation site I	Opening Meeting: scope of audit confirmation
	Evaluation of documented/company system
	Closing meeting
10-10-2019 participation site II	Opening Meeting
	Verification storage capacity, reporting system and measurements
	Closing meeting

People interviewed
Lex de Vreeze (AFS), Marcel Geerse (AFS), Leon Sijbers (KLM), Badriaü Hafidi (AFS) and Frank van de Weerd (OTA)

Action taken by the organization prior to (re)issue of certificate

2.4 Stakeholder Consultation Process

In accordance with CUC and RSB protocols, consultation with key stakeholders is an integral component of the evaluation process. Although this is not relevant for the scope of this operator as trader.

3.0 RISK ASSESSMENT RESULTS

CUC Risk Assessment Results	0	Low risk
Participation Operator Assessment Results	0	Low risk
Deviations and Risk Factor Difference	No	
Final risk class	<input checked="" type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High	

Due to the results of the Risk Assessment, the evaluation did not need to be rescheduled.

4.0 RESULTS OF THE EVALUATION

4.1 Process of Determining Compliance

4.1.1 Non-Compliance

Non-compliance: failure to comply with one or more requirements specified in the RSB standards and/or the RSB certification systems

4.1.2 Evaluation of Non-conformities

CUC shall monitor and evaluate all actions taken by the participating operator to address non-compliances finalization of the evaluation report CUC shall evaluate at minimum those aspects of the operation(s) of

CUC shall ensure that recommendations to close major non-compliances, and whether major non-compliances were corrected, rectified or otherwise brought into compliance with the RSB standards and the RSB certification systems, together with the respective certification reports are submitted to peer review and duly decided by its certification decision entity.

4.1.3 Identified non-conformities during present evaluation

Non-compliance (NCs) identified during this evaluation are listed below. In case the organization has each element (requirement) of the standard is evaluated by means of a checklist. The checklist is only available in the full report.

4.1.4 Assessment of non-compliance raised during and after previous audit report

Initial audit, all major NC's must be settled before a certificate can be issued.

4.1.5 Major Non-compliances

<input type="checkbox"/>	No major NCs were issued to the Operator during the evaluation. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input checked="" type="checkbox"/>	Major NCs were issued to the Operator during the evaluation, which have all been closed to the satisfaction of the audit team and meet the requirements of the standards. Any minor NCs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation and the Operator has not yet satisfactorily closed all major NCs.

4.1.6 Non-compliances and Current Status

Instructions:

- Initial certification audit: list all Non-conformities and Opportunities for Improvement issued during this audit.
- Surveillance/Recertification: list status of minor NCs that were not closed in previous audit, then list new NCs/OFIs issued during this audit.

Summary of Non-compliances and Current Status	
Non- compliance Number	1
Category	Minor
Relevant RSB Standard & Indicator No	1.1
Description of requirement	Evidence about the acceptance of the Terms and Conditions on the RSB website.
Description of non-conformity	Signed RSB terms of conditions are not available
Status	closed

Non- compliance Number	2
Category	Minor
Relevant RSB Standard & Indicator No	1.9
Description of requirement	Contracts with all elements of the certification scope are in place, including their commitment
Description of non-conformity	Contracts with certification scope is not available
Status	closed

Non- compliance Number	3
Category	Minor

Relevant RSB Standard & Indicator No	6.1
Description of requirement	The PO shall keep complete and up-to-date records about covering all parts of complying with RSB standards and keep these records for at least five years.
Description of non-conformity	The retention period of 5 year for the records is not mentioned in the DMS system.
Status	closed

Non- compliance Number	4
Category	Major
Relevant RSB Standard & Indicator No	9.2.5
Description of requirement	The GHG calculation complies with the methodology set by the Directive 2009/28/EC and Annex 3 of RSB-STD-11-001 and is determined by using a EC approved calculator or by carrying out an individual calculation
Description of non-conformity	The GHG calculation for upstream transport by pipeline OTA-ASF-KLM is not available
Status	closed

5.0 CERTIFICATION DECISION

Certification Recommendation		
Operator to be awarded RSB certification subject to the minor non-compliances stated in Section 4.1.6.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
The CUC evaluation team makes the above recommendation for certification based on the full and proper execution of the CUC Responsible Biofuels Program evaluation protocols. If certification is recommended, the Operator has satisfactorily demonstrated the following without exception:		
Operator has closed any Major NC(s) assigned during the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that their system of management is capable of ensuring that all of the requirements of the applicable standards are met over the sites and facilities covered by the scope of the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that the described system of management is being implemented consistently over the sites and facilities covered by the scope of the certificate.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Comments and/or details of any issue which was difficult and/or impossible to evaluate: N.A.		
To be completed by Certification Decision-Making Entity	Technical Review by: If different to decision-maker	Glenn Feryn
	Certification decision:	The Organization has been (re-)assessed by CUC according to the standard(s) described in Section 3.
	Certification decision by:	Glenn Feryn
	Date of decision: For initial or continued certification	25-11-2019
	Surveillance schedule:	Notes: annual surveillance audits