

Certification Evaluation Report

Roundtable on Sustainable Biomaterials

Tarkett AB

SCS Certificate Code: SCS-RSB-C-0036

37281 Ronneby, Sweden

Per Sternegard

www.tarket.com

CERTIFIED	EXPIRATION
January 29, 2020	January 28, 2023

DATE(S) OF AUDIT
November 21, 2019
DATE OF LAST UPDATE
January 29, 2020

SCS Contact:

Matthew Rudolf | Manager, Biofuels

+1.919.533.4886 (direct) mrudolf@scsglobalservices.com

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FOREWORD

SCS Global Services (SCS) is a certification body accredited by the Roundtable on Sustainable Biomaterials (RSB) to conduct evaluations of biofuel operators. Under the RSB/SCS certification system, participating operators meeting international standards of biofuel production can be certified as “sustainable,” thereby permitting the Operator’s use of the RSB endorsement and logo in the marketplace subject to regular RSB/SCS oversight.

SCS deploys interdisciplinary teams of natural resource specialists and other experts all over the world to conduct evaluations of biofuel operations. SCS evaluation teams collect and analyze written materials, conduct interviews with Participating Operator’s staff and key stakeholders, and complete field and office audits of the operation(s) identified in the certification scope. Upon completion of the fact-finding phase of all evaluations, SCS teams determine compliance to the RSB Principles and Criteria.

Please Note: An RSB certificate itself does not constitute evidence that a particular product supplied by the certificate holder is certified to RSB standards. Products offered, shipped or sold by the certificate holder can only be considered covered by the scope of this certificate when the required RSB claim is clearly stated on-product. For more information about the RSB, visit their website at www.rsb.org.

Organization of the Report

This report of the results of our evaluation is divided into two sections. Section A provides the public summary and background information that is required by the Roundtable on Sustainable Biomaterials. This section is made available to the general public and is intended to provide an overview of the evaluation process, the management programs, and policies applied to the Participating Operator, and the results of the evaluation. Section A will be posted on the RSB Participating Operators Database (<http://rsb.org/certification/participating-operators/>). Section B contains more detailed results and information for use by the Participating Operator.

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SECTION A – PUBLIC SUMMARY

1.0 GENERAL INFORMATION

1.1 Operator Information

1.1.1 Name and Contact Information

Organization name	Tarkett AB		
Operator Number	002120		
Contact person	Per Sternegard		
Address	37281 Ronneby Sweden	Telephone	+46 457 71249
		Fax	
		e-mail	per.sternegard@tarkett.com
		Website	www.tarkett.com

1.2 Scope of Certificate

Please select one:	<input type="checkbox"/> RSB EU RED	<input checked="" type="checkbox"/> RSB Global
Please select boxes that apply:	<input type="checkbox"/> Pre-assessment <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Re-certification <input type="checkbox"/> Follow-Up to NCs	<input type="checkbox"/> 1st Annual Surveillance <input type="checkbox"/> 2nd Annual Surveillance <input type="checkbox"/> 3rd Annual Surveillance <input type="checkbox"/> 4th Annual Surveillance
Scope (as should appear/appears) on certificate:	Production of Vinyl Flooring from 100 % Bio-attributed polyvinyl chloride (PVC)	
The scope assessment agrees with the scope under which the operator applied	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, please explain:		
<p><i>Note 1: If the scope is different, please contact SCS.</i></p> <p><i>Note 2: Where the client uses external organizations (public or private) to provide utilities services, such as electricity, waste disposal, water, the auditor shall check that these organizations are run according to local requirements (i.e. the law) but these organizations will not be considered in scope of the audit. Therefore no on-site visits to these utility services are required.</i></p>		
Total workers covered by scope of certification:	~500	
Number of women workers	~90	

INDUSTRIAL FACILITIES	
Name of Facility	Tarkett AB
Type	<input type="checkbox"/> Agriculture Milling and/or Fermentation <input type="checkbox"/> Vegetable oil Extraction <input type="checkbox"/> Biofuel Production and/or Distribution <input checked="" type="checkbox"/> Other, please explain here: Industrial facility producing end product (vinyl flooring)
Location/City	Ronneby, Sweden
Geographic location (Latitude & Longitude)	56,1764875, 15.2998496
Start date of operations (initial start date)	Certificate of company registration (Date 30 th Jul 1900)
Number of processing steps	Production of homogeneous vinyl flooring using PVC as main raw material. No chemical transformation.
Description of the product or the product component that the certification covers, including, if applicable, the specification of the mass of the certified component related to the total product.	The vinyl flooring will be made using RSB certified bio-attributed PVC (~47%). Product also includes a non-RSB certified bio-based plasticizer (~17%).
Annual throughput of previous 12 months <i>(Can be moved to appendix if certain information is confidential)</i>	
Feedstock Input (Metric Ton)	N/A
Final/Primary Product Output (Metric Ton)	N/A
Intermediate/by-product Output (Metric Ton)	N/A
% output yield compared to input material (total output/total input)	N/A
Amount sold as RSB certified (tons)	N/A

Entities in Scope: Purchasing, production, storage, recycling and sales			
Name	Type (Warehouse, Dependent Collector, Point of Origin)	Address	Material involved
• Tarkett AB	Industrial operator	37281 Ronneby Sweden	RSB certified PVC
• Tarkett Holding GmbH	Sales organization	Nachtweideweg 1-7 67227 Frankenthal Germany	RSB certified bio-attributed PVC flooring
• Tarkett Ltd	Sales organization	Dickley Lane Lenham ME17 2QX Maidstone United Kingdom	RSB certified bio-attributed PVC flooring

• Tarkett SPA	Sales organization	Via S. Anna, 6 05035 Narni Scalo Italy	RSB certified bio-attributed PVC flooring
• Tarkett Polska Sp. z o.o.	Sales organization	ul. Karolkowa 30 01-207 Warszawa Poland	RSB certified bio-attributed PVC flooring
• Tarkett, SA	Sales organization	Estrada de Talaíde Cruzamento de São Marcos Edifício Tarkett 2735-531 Cacém Lisbon Portugal	RSB certified bio-attributed PVC flooring
• Tarkett Floors, S.L.	Sales organization	Avda. Llano Castellano, 13- 4ª Pl. 28034 Madrid Spain	RSB certified bio-attributed PVC flooring
• Tarkett Baltics	Sales organization	Bauskas street 58A LV-1004 Riga Latvia	RSB certified bio-attributed PVC flooring
• Tarkett Baltics	Sales organization	Parnu mnt. 110-115 11313 Tallinn Estonia	RSB certified bio-attributed PVC flooring
• Tarkett SEE	Sales organization	Industrijska zona bb 21400 Bačka Palanka Serbia	RSB certified bio-attributed PVC flooring
• Tarkett NV	Sales organization	Robert Ramlotstraat 89 9200 Dendermonde Belgium	RSB certified bio-attributed PVC flooring
• Tarkett BV	Sales organization	Taxandriaweg 15 5142 PA Waalwijk Netherlands	RSB certified bio-attributed PVC flooring
• Tarkett Aspen Zemin Kaplamlari Tic. A.S.	Sales organization	Leylak Sokak Murat Is Merkezi B Blok Kat: 6, Daire: 23 34387 Mecidiyekoy Istanbul Turchia	RSB certified bio-attributed PVC flooring

• Tarkett France	Sales organization	1 Terrasse Bellini Tour Initiale 92919 Paris La Defense France	RSB certified bio-attributed PVC flooring
• Tarkett Middle-East	Sales organization	Freeway Center 5th Floor, Sin El Fil 90-1407 Beirut, Lebanon	RSB certified bio-attributed PVC flooring
• Tarkett Oy	Sales organization	Lars Sonckin kaari 16 02600 Espoo, Finland	RSB certified bio-attributed PVC flooring
• Tarkett A/S	Sales organization	Kongelysvej 2 2640 Hedehusene, Denmark	RSB certified bio-attributed PVC flooring
• Tarkett AS	Sales organization	Omstedgata 2, P.O.Box 500, Brakeroya 3002-Drammen, Norway	RSB certified bio-attributed PVC flooring

1.3 GHG Intensity

Advanced products from bio-based feedstocks			
Advanced Product:	Bio-Attributed PVC Flooring	GHG:	2,438 kg CO ₂ eq/ dry ton flooring (6.83 kg CO ₂ eq/m ² /year)
For advanced products from bio-based feedstocks: if and how the CO ₂ uptake was accounted for (see RSB-STD-02-001)		The CO ₂ uptake is included in the GHG value of the bio-attributed PVC provided by Tarkett's PVC supplier.	
Operators who use fossil or bio-based end-of-life products or production residues			
For end-of-life products or processing residues: if avoided emissions were accounted for, specify the baseline scenario (see RSB-STD-02-001 and RSB-STD-01-010)		N/A- Product is not an end-of-life product or production residue.	

1.4 Advanced Product Information *(Can be moved to appendix if certain information is confidential)*

If the feedstock for a batch of RSB certified Advanced Product is not wholly but only partly RSB-certified: state the amount of certified feedstock in relation	N/A, all PVC used for the IQ Natural will be RSB-certified.
For Category III products:	
State the amount of primary fossil resources saved by the input of eligible feedstock in the production system	~47% of total mass of IQ Natural is PVC, out of which the full amount will be 100% bio-attributed RSB-certified PVC. 67% fossil based is the mass of IQ Natural. Therefore,

	there is around 70% of fossil displacement by the RSB raw material.
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1.5 Standards Used

Applicable RSB-Accredited Standards

Title	Version
• RSB Chain of Custody (RSB-STD-20-001)	3.1
• RSB Standard for Participating Operators (RSB-STD-30-001)	3.1
• RSB Risk Management (RSB-STD-60-001)	3.1
• RSB Procedure on Communication and Claims (RSB-PRO-50-001)	3.3
• RSB Standard for Advanced Products RSB-STD-02-001 V 2.0)	2.0
All standards employed are available on the websites of the Roundtable on Sustainable Biomaterials (http://rsb.org/sustainability/rsb-sustainability-standards/). Standards are also available, upon request, from SCS Global Services (http://www.scsglobalservices.com/).	

2.0 EVALUATION PLANNING & PROCESS

2.1 Documentation Submitted by Operator

Company and Product Presentations	Claims and communications presentation (only seen in screen once)
Contracts, letter of intent	Purchase orders
Environmental permits, operating licenses	PoS and Mass Balance templates
Sample Technical Data Sheet	

2.2 Audit Type and Determination

The following table summarizes the audit types for RSB Audits:

	Low risk class	Medium risk class	High risk class
Certificate validity	5 years	<u>3 years</u>	2 year
Main audit	Every 5 years	<u>Every 3 years</u>	Every 2 year
Surveillance audit	Annual	<u>Annual</u>	Annual

2.3 Audit Team

2.3.1 Determination of Audit Team

- Desk audits shall always be conducted by at minimum one (1) international lead auditor. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.

- Field audits shall always be led by one (1) international lead auditor.
- The lead auditor appointed shall include at minimum one (1) local auditor in the audit team. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.
- For field audits of participating operators in High Risk class shall always the lead auditor appointed shall appoint at minimum
 - one (1) local auditor and
 - one (1) technical expert on social issues to evaluate compliance with social requirements and the risk of non-compliance due to social issues and
 - one (1) technical expert on environmental issues to evaluate compliance with environmental requirements and the risk of non-compliance due to environmental issues.
 - The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.

2.3.2 Audit Team

Auditor Name:	Maite Lasa	Auditor role:	Lead Auditor
Qualifications: RSB, Bonsucro, ISO 14001			
Auditor Name:	Brent Riffel	Auditor role:	GHG Auditor
Qualifications: RSB, ISCC			

2.4 Evaluation Schedule and Extent of Audit

2.4.1 Determination of Extent of Audit

Total number of subsidiaries, branch offices, affiliated entities, external third parties contracted or otherwise engaged, operational structures, sites, facilities, processing and production units, and supply chain structures	1 production facility (sales companies might be included in the scope)
Participating Operator Risk Class	Medium
Disputes or prior Non-compliances	N/A
Changes in scope since last evaluation	N/A
Total number of compliance claims	N/A

2.4.2 Evaluation Itinerary and Activities

Time	Element/Activity	Personnel Involved
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21st Nov 2019	Tarkett AB, Ronneby	
8:00	<p>Opening Meeting</p> <ul style="list-style-type: none"> - Introduction to certification program and assessment process to on-site staff - Review of scheduled activities - Review of RSB Procedures; confirm roles, responsibilities and processes. - Confirmation of scope of products to be certified and any product groupings and clarification of all suppliers; - Confirmation of the supply chain or step under scope of certification. - Client to outline production process and overall process flow. <p><i>Please have ready the following documents:</i> <i>Environmental Permits (including plant capacity)</i> <i>Organizational chart</i> <i>Flowchart of the process with clear identification of the certification boundaries</i></p>	Management
9:00	<p>Site Walk-through</p> <ul style="list-style-type: none"> - Production chain for all main, co-product and by-product activities of the entire plant. - Observe feed storage and feeding procedures - Observe chemical storage and disposal - Observe sludge repository or disposal - Observe other critical control points - Weighbridges and/or in-line flowmeter for yield control purposes 	Production, Warehouseman, and Post Production Personnel
10:00	<p>Document Review</p> <ul style="list-style-type: none"> - Review site map(s) - Analysis of material balances and records - Resource and energy usage, conservation and Efficiency - Self evaluation records, including appointed person to carry it out - Set-up of Tarkett entities linked to the RSB certification (including sales companies that might take legal ownership of certified final product) - Other evidence supporting compliance with RSB requirements (as per the checklist and the reference standards specified in this document) - Training for RSB system - Claims 	Management
12:30 p.m.	<p>Worker Interviews</p> <ul style="list-style-type: none"> - Interviews with key staff in absence of supervisors - Provide assurance for confidentiality - Leave contact information, such as business cards 	Focus Typical Workers (gender/age) and Low paid,

		Seasonal, Temporary, and non-Supervisory Personnel
13:30	<p>Lunch Break</p> <ul style="list-style-type: none"> - Working lunch off site 	
14:30	<p>Report Writing</p> <ul style="list-style-type: none"> - Auditor(s) take time to consolidate notes and confirm audit findings 	
15:30	<p>Closing Meeting</p> <ul style="list-style-type: none"> - Presentation of General audit finding - Presentation of all non-compliances and opportunities for improvement - Fix timetables for corrective actions - Reiterate SCS appeal policy - Ask for questions 	Management

2.5 Evaluation of Management System

2.5.1 Methodology and Strategies Employed

SCS deploys interdisciplinary teams with expertise in agriculture, ecology, forestry, social sciences, natural resource economics, and other relevant fields to assess an Operator’s compliance to RSB standards and policies. Evaluation methods include document and record review, implementing sampling strategies to visit a broad number of site and facility types, observation of implementation of management plans and policies, and stakeholder analysis. When there is more than one team member, team members may review parts of the standards based on their background and expertise. On the final day of an evaluation, team members convene to deliberate the findings of the assessment jointly. This involves an analysis of all relevant site observations, stakeholder comments, and reviewed documents and records. Where consensus between team members cannot be achieved due to lack of evidence, conflicting evidence or differences of interpretation of the standards, the team is instructed to report these in the certification decision section.

2.5.2 Capacity of the participating operator to implement its management systems

Note: include an overall evaluation of the participating operator’s responsiveness and ability to consistently and effectively implement its management system based on the financial, technical, and human resources available.

Include overall evaluation of management system implementation here or fill in the table in Appendix 2 (the details of the observations and substantiating evidence collected during evaluation of the central management office and management systems of the participating operator)

The operator is a well-established company with many decades of operation. Through the review carried out during the on-site assessment the auditor concludes it has a consolidated management system in place for its on-going operations with systems in place for most aspects relevant to RSB (leadership team, risk management, training, record keeping, grievances, among others). The operator is ISO certified 9001:2015, 14001:2015, 45001:2018, and 50001:2018. It operates with a fully automated production IT support system that has proven traceability of raw materials and quantities in some sampling run during the audit. IT systems (including MES and SAP) are connected to each other. For the product under the scope (homogeneous vinyl flooring) the company is already implementing product segregation for the bio-based plasticizer, but no mass balance system existed before.

The company has SHE, training and competence monitoring procedures in place. It is recommended to review a sample of these systems as they pertain to RSB more in detail in subsequent surveillance audits, once the RSB system is fully implemented.

2.5.3 Evaluation of RSB compliance claims and use of RSB trademarks

The RSB short claim, as defined in RSB-PRO-50-001	Not yet defined
Any other claims used as per RSB-PRO-50-001	Delivering socially and environmentally ethical product certified by the Roundtable on Sustainable Biomaterials (RSB) - In technical data sheet
Does Operator use RSB trademarks on off-product or on-product claims?	The operator plans to use Trademarks only off-product.

2.6 Stakeholder Consultation Process (for Main audits)

Stakeholder Consultation was excluded from scope as Principles and Criteria were not assessed due to the limited scope of Operator.

3.0 RISK ASSESSMENT RESULTS

Based on the most recent self-risk assessment (no older than 3 months from the audit date) the PO's risk assessment results are:	Risk class (low, medium, high) as per auditor
9 (Medium)	Medium

4.0 RESULTS OF THE EVALUATION

4.1 Process of Determining Compliance

4.1.1 Structure of Standard and Degrees of Non-Compliance

RSB-accredited biofuel standards consist of a three-level hierarchy: the principle, the criteria that correspond to that principle, and then the performance indicators that elaborate upon each criterion. Consistent with SCS Sustainable Biofuels Program evaluation protocols, the team collectively determines whether or not the subject operation is in compliance with every applicable indicator of the relevant sustainable biofuel standard. Each non-compliance must be evaluated to determine whether it constitutes a major or minor non-compliance at the level of the associated criterion or sub-criterion. Not all indicators are equally important, and there is no simple numerical formula to determine whether an operation is in non-compliance. The team therefore must use their collective judgment to assess each criterion and determine if the Operator is in compliance. If the Operator is determined to be in non-compliance at the criterion level, then at least one of the applicable indicators must be in major non-compliance.

4.1.2 Interpretations of Findings

Major Non-compliances, either alone or in combination with non-compliances of other applicable indicators, result (or are likely to result) in a fundamental failure to achieve the objectives of the relevant RSB Criterion. These non-compliances must be resolved or closed out before a certificate can be awarded. If Major NCs arise after an operation is certified, the timeframe for correcting these non-compliances is typically no more than three months. Certification is contingent on the operator’s response to the NCs within the stipulated time frame.

Minor Non-compliances are typically limited in scale or can be characterized as an unusual lapse in the system. Most minor NCs are the result of a non-conformance at the indicator-level. Non-compliances must be closed out within a specified time period of award of the certificate.

Opportunity for Improvement is an observation made which does not fully impact compliance but could potentially affect the PO’s ability to comply with RSB requirements in the future.

4.1.3 Major Non-compliances

<input type="checkbox"/>	No major NCs were issued to the Operator during the evaluation. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input checked="" type="checkbox"/>	Major NCs were issued to the Operator during the evaluation, which have all been closed to the satisfaction of the audit team and meet the requirements of the standards. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.

<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation and the Operator has not yet satisfactorily closed all major NCs.
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4.1.4 Non-compliances and Current Status

Summary of Non-compliances and Current Status				
Non-compliance Number	Type of Non-compliance	Relevant RSB Standard & Indicator No.	Summary of Finding and Evidence Collected	Status of Non-compliance (Open/Closed)
2019-1	Major	RSB-STD-30-001, 1.4	<p>The operator was not able to provide a written and clear description of the scope. There was no clarity on the companies involved, particularly sales companies forwarding -and owning- the finished product).</p> <p>Update: The document “RSB-STD-30-001 (Version 3.1), section 1.3.xlsx covering the scope will all requirements of this indicator was submitted. RCA submitted.</p>	Due February 21, 2020 Closed
2019-2	Minor	RSB-STD-30-001, 4.1	<p>The operator could not confirm that the existing grievance mechanism was reviewed for conformance to the RSB Grievance Procedure.</p> <p>Update: Action Plan submitted; to be checked at next audit.</p>	Open Due November 21, 2020 (Surveillance Audit)
2019-3	Major	RSB-STD-20-001, 8.3.5	<p>a. Conversion factor could not be verified.</p> <p>b. Mass balance tracking tool was not complete; it did not include outgoing RSB certified product count. The conversation factors had not been calculated and considered in the mass balance</p> <p>Update: RCA and Action Plan submitted. Updated mass balance received. Note: Negative numbers will be inserted into column M.</p> <p>The conversion factor seems plausible; however, it is not verified; it is the number used in marketing material as a standard value of the recipe composition of the final product (the %</p>	Downgraded to Minor Open Due November 21, 2020 (Surveillance Audit)

			<p>of PVC in the final flooring). It must be verifiable at the next audit.</p> <p>Action Plan to be updated.</p>	
2019-4	Major	<p>RSB-STD-20-001 PO Checklist 6.3.1, 6.3.2, 6.3.3, 7.1, 7.2</p>	<p>The operator did not have documented procedures to implement and manage the RSB system. These procedures should include, but are not limited to, how the operator intends to make use of RSB claims and trademarks, record keeping for minimum of 5 years, incoming and outgoing handling of materials and related information, management system etc.</p> <p>Update: Operator relayed information on how requirements 6.3.1, 6.3.2, 6.3.3, 7.1, 7.2 are met within the company. Finding downgraded to Observation as formal procedure was not provided.</p>	<p>Downgraded to Observation Open To be checked at next audit</p>

5.0 CERTIFICATION DECISION

Certification Recommendation		
For Initial and Re-certifications: Operator to be awarded RSB certification subject to the minor non-compliances stated in Section 4.1.4	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
For Surveillance Audits: Operator is to continue as an RSB certified Participating Operator subject to the minor non-compliances stated in Section 4.2.5.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
The SCS evaluation team makes the above recommendation for certification based on the full and proper execution of the SCS Responsible Biofuels Program evaluation protocols. If certification is recommended, the Operator has satisfactorily demonstrated the following without exception:		
Operator has addressed any Major NC(s) assigned during the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No Major NCs issued <input type="checkbox"/>	
Operator has demonstrated that their system of management is capable of ensuring that all of the requirements of the applicable standards are met over the sites and facilities covered by the scope of the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that the described system of management is being implemented consistently over the sites and facilities covered by the scope of the certificate.	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	
To be completed by Certification Decision-Making Entity	Technical Review by: If different to decision-maker	Inna Kitaychik
	Certification decision:	Tarkett AB meets the requirements of the RSB standards listed in Section 1.5
	Certification decision by:	Inna Kitaychik
	Date of decision: For initial or continued certification	January 28, 2020
	Surveillance schedule:	1 st Surveillance Audit in January 2021 Notes:

Sub Certificate Codes (if applicable)

Legal Entity/Operational Site	Sub-Certificate Code

