

Surveillance Report

Roundtable on Sustainable Biomaterials

SkyNRG

SCS Certificate Code- RSB/C-0014

Rapenburgerstraat 109-II, 1011 VL, Amsterdam, The Netherlands

Eline Schapers

www.skynrg.com

CERTIFIED	EXPIRATION
March 26, 2015	March 25, 2020

DATE(S) OF AUDIT
December 19, 2017
DATE OF LAST UPDATE
January 8, 2018

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FOREWORD

SCS Global Services (SCS) is a certification body accredited by the Roundtable on Sustainable Biomaterials (RSB) to conduct evaluations of biofuel operators. Under the RSB/SCS certification system, participating operators meeting international standards of biofuel production can be certified as “sustainable,” thereby permitting the Operator’s use of the RSB endorsement and logo in the marketplace subject to regular RSB/SCS oversight.

SCS deploys interdisciplinary teams of natural resource specialists and other experts all over the world to conduct evaluations of biofuel operations. SCS evaluation teams collect and analyze written materials, conduct interviews with Participating Operator’s staff and key stakeholders, and complete field and office audits of the operation(s) identified in the certification scope. Upon completion of the fact-finding phase of all evaluations, SCS teams determine compliance to the RSB Principles and Criteria.

Please Note: An RSB certificate itself does not constitute evidence that a particular product supplied by the certificate holder is certified to RSB standards. Products offered, shipped or sold by the certificate holder can only be considered covered by the scope of this certificate when the required RSB claim is clearly stated on-product. For more information about the RSB, visit their website at www.rsb.org.

Organization of the Report

This report of the results of our evaluation is divided into two sections. Section A provides the public summary and background information that is required by the Roundtable on Sustainable Biomaterials. This section is made available to the general public and is intended to provide an overview of the evaluation process, the management programs, and policies applied to the Participating Operator, and the results of the evaluation. Section A will be posted on the RSB Participating Operators Database (<http://rsb.org/certification/participating-operators/>). Section B contains more detailed results and information for use by the Participating Operator.

CONTENTS

SECTION A – PUBLIC SUMMARY	4
1.0 GENERAL INFORMATION.....	4
1.1 Operator Information	4
1.1.1 Name and Contact Information	4
1.1.2 Additional Parties Involved (Can be moved to appendix if certain information is confidential)	4
1.2 Scope of Certificate.....	4
1.3 Standards Used	6
1.3.1 Applicable RSB-Accredited Standards.....	6
2.0 EVALUATION PLANNING & PROCESS.....	7
2.1 Documentation Submitted by Operator	7
2.2 Audit Type and Determination	7
2.3 Audit Team.....	7
2.3.1 Determination of Audit Team	7
2.3.2 Audit Team.....	8
2.4 Evaluation Schedule and Extent of Audit.....	8
2.4.1 Determination of Extent of Audit	8
2.4.2 Evaluation Itinerary and Activities	8
2.5 Evaluation of Management System.....	8
2.5.1 Methodology and Strategies Employed.....	8
2.5.2 Capacity of the participating operator to implement its management systems.....	9
2.5.3 Evaluation of RSB compliance claims and use of RSB trademarks	9
2.6 Stakeholder Consultation Process	9
2.6.1 Summary of Stakeholder Comments and Responses from the Team, Where Applicable	10
3.0 RISK ASSESSMENT RESULTS.....	10
4.0 RESULTS OF THE EVALUATION	10
4.1 Process of Determining Compliance.....	10
4.1.1 Structure of Standard and Degrees of Non-Compliance	10
4.1.2 Interpretations of Major and Minor Non-compliances	10
4.1.3 Major Non-compliances.....	11
4.1.5 Non-compliances and Current Status	12

6.0 CERTIFICATION DECISION..... 13
Sub Certificate Codes (if applicable)..... 13

SECTION A – PUBLIC SUMMARY

1.0 GENERAL INFORMATION

1.1 Operator Information

1.1.1 Name and Contact Information

Organization name	SkyNRG B.V.		
Operator Number	573		
Contact person	Maarten Van Dijk		
Address	Rapenburgerstraat 109-II, 1011 VL, Amsterdam, the Netherlands	Telephone	+ 31 (0) 20 4707020
		Fax	
		e-mail	Maarten@skynrg.com
		Website	www.skynrg.com

1.1.2 Additional Parties Involved **(Can be moved to appendix if certain information is confidential)**

***Confidential information. Moved to Appendix 2.**

1.2 Scope of Certificate

Please select one:	<input checked="" type="checkbox"/> RSB EU RED	<input type="checkbox"/> RSB Global
Please select boxes that apply:	<input type="checkbox"/> Pre-assessment <input type="checkbox"/> Initial Assessment <input type="checkbox"/> Re-certification <input type="checkbox"/> Follow-Up to NCs	<input type="checkbox"/> 1st Annual Surveillance <input type="checkbox"/> 2nd Annual Surveillance <input checked="" type="checkbox"/> 3rd Annual Surveillance <input type="checkbox"/> 4th Annual Surveillance
The scope assessment agrees with the scope under which the operator applied	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, please explain:		
<i>Note: If the scope is different, please contact SCS.</i>		

Trade Office	
Name	SkyNRG B.V.
Type	<input type="checkbox"/> Agriculture Milling and/or Fermentation <input type="checkbox"/> Vegetable oil Extraction

	<input type="checkbox"/> Biofuel Production and/or Distribution <input checked="" type="checkbox"/> Distribution <input type="checkbox"/> Other, please explain here:
Location/City	Amsterdam
Geographic location (<i>Latitude & Longitude</i>)	52.368798, 4.907567 (legal seat)
Start date of operations (initial start date)	22/06/2010 (not relevant as trading unit and blender under RSB EU RED)
Number of processing steps	1
Annual throughput of previous 12 months (<i>Moved to Appendix due to confidentiality</i>)	
Description of Production/Processing Activities: Trading and blending Chemical Tolling Manufacturer Filling/ Storage	

INDUSTRIAL FACILITIES	
Name	Monument Chemical
Type	<input type="checkbox"/> Agriculture Milling and/or Fermentation <input type="checkbox"/> Biofuel Production and/or Distribution <input type="checkbox"/> Vegetable oil Extraction <input type="checkbox"/> Storage or Distribution <input checked="" type="checkbox"/> Other, please explain here: distillation of HVO out of spec into Distilled HVO (Renewable jet fuel)
Location/City	Kallo, Belgium
Geographic location (<i>Latitude & Longitude</i>)	51.291373, 4.288809
Start date of operations (initial start date)	June 1972
Number of processing steps	1 (max 2 if blending is needed)
Annual throughput of previous 12 months (<i>Moved to Appendix due to confidentiality</i>)	
Description of Production/Processing Activities: Monument Chemical (MCA) is a chemical and physical tolling manufacturer (including refining process). Renewable jet fuel will be distilled by MCA only when the product is not on spec. The production flow for SkyNRG is segregated from other productions in the distillation unit, one step only. No batches converted from 2016.	

WAREHOUSE	
Name	Liquid Handling and Storage (LHS)

Type	<input type="checkbox"/> Agriculture Milling and/or Fermentation <input type="checkbox"/> Biofuel Production and/or Distribution <input type="checkbox"/> Other, please explain here: distillation of HVO <input type="checkbox"/> Vegetable oil Extraction <input checked="" type="checkbox"/> Storage or Distribution
Location/City	Amsterdam
Geographic location (<i>Latitude & Longitude</i>)	52.410671, 4.852172
Start date of operations (initial start date)	N/A not relevant for storage sites
Number of processing steps	1
Annual throughput of previous 12 months (<i>Moved to Appendix due to confidentiality</i>)	
Feedstock Input (Metric Ton)	Renewable jet fuel: 0 tons
Final/Primary Product Output (Metric Ton)	Renewable jet fuel: 0 tons
Intermediate/by-product Output (Metric Ton)	N/A no intermediate/by-product
% output yield compared to input material (total output/total input)	0
Amount sold as RSB certified (tons)	0
Description of Production/Processing Activities: Storage	

1.3 Standards Used

1.3.1 Applicable RSB-Accredited Standards

Title	Version
RSB Standard for EU market access	RSB-STD-11-001 V3.1
RSB EU RED Standard for Participating Operators	RSB-STD-11-001-30-001 V3.2
Consolidated RSB EU RED Standard for Traceability (Chain of Custody)	RSB-STD-11-001-20-001 V3.5
Consolidated RSB EU RED Principles & Criteria* (Not assessed during surveillance audits)	RSB-STD-11-001-01-001 V2.1
Consolidated RSB EU RED Procedure on Communications and Claims	RSB-PRO-11-001-50-001 V3.3
Consolidated RSB EU RED Standard for Risk Management	RSB-STD-11-001-60-001 V3.2
RSB GHG Methodology	RSB-STD-01-003-01 V2.3
All standards employed are available on the websites of the Roundtable on Sustainable Biomaterials (http://rsb.org/sustainability/rsb-sustainability-standards/). Standards are also available, upon request, from SCS Global Services (http://www.scsglobalservices.com/).	

2.0 EVALUATION PLANNING & PROCESS

2.1 Documentation Submitted by Operator

Manual of Sustainability and Procedures, rev. 2.7	Chamber of commerce registration
Mass balance template	ESMP Report
Screening Tool	Organigramme
Overview Supply chain	Workers list

2.2 Audit Type and Determination

The following table summarizes the audit types for RSB Audits:

	Low risk class	Medium risk class	High risk class
Certificate validity	5 years	3 years	2 year
Main audit	Every 5 years	Every 3 years	Every 2 year
Surveillance audit	Annual	Annual	Annual

2.3 Audit Team

2.3.1 Determination of Audit Team

- Desk audits shall always be conducted by at minimum one (1) international lead auditor. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.
- Field audits shall always be led by one (1) international lead auditor.
- The lead auditor appointed shall include at minimum one (1) local auditor in the audit team. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.
- For field audits of participating operators in High Risk class shall always the lead auditor appointed shall appoint at minimum
 - one (1) local auditor and
 - one (1) technical expert on social issues to evaluate compliance with social requirements and the risk of non-compliance due to social issues and
 - one (1) technical expert on environmental issues to evaluate compliance with environmental requirements and the risk of non-compliance due to environmental issues.
 - The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.

2.3.2 Audit Team

Auditor Name:	Marinka Vignali	Auditor role:	Lead Auditor
Qualifications: Marinka is a certified Auditor against 2 EU approved voluntary schemes (RSB and ISCC EU) and 2 RED national schemes (Italian national scheme and ISCC DE) with many years of experience in biofuels sector. Previously she has worked at European Commission for 9 years, at DG JRC - Renewable Energy Unit. She has received a Master in Chemical Engineering at Università degli Studi di Pisa (Pisa, Italy) and a PhD in Chemistry at University of Limerick (Limerick, Ireland).			

2.4 Evaluation Schedule and Extent of Audit

2.4.1 Determination of Extent of Audit

Total number of subsidiaries, branch offices, affiliated entities, external third parties contracted or otherwise engaged, operational structures, sites, facilities, processing and production units, and supply chain structures	1 head office 1 chemical tolling manufacturer 1 storage facility
Participating Operator Risk Class	Low risk
Disputes or prior Non-compliances	N/A
Changes in scope since last evaluation	N/A
Total number of compliance claims	N/A

2.4.2 Evaluation Itinerary and Activities

Date: 19.12.2017	
Operation(s)/ sites visited	Activities/ notes
Desk Audit of Headquarters	Opening Meeting: scope of audit confirmation
	Document review: confirmation of mass balance template and updated procedures and management system
	Human resources
	Workers interview
	Closing meeting

2.5 Evaluation of Management System

2.5.1 Methodology and Strategies Employed

SCS deploys interdisciplinary teams with expertise in agriculture, ecology, forestry, social sciences, natural resource economics, and other relevant fields to assess an Operator’s compliance to RSB standards and policies. Evaluation methods include document and record review, implementing sampling strategies to visit a broad number of site and facility types, observation of implementation of management plans and policies, and stakeholder analysis. When there is more than one team member,

team members may review parts of the standards based on their background and expertise. On the final day of an evaluation, team members convene to deliberate the findings of the assessment jointly. This involves an analysis of all relevant site observations, stakeholder comments, and reviewed documents and records. Where consensus between team members cannot be achieved due to lack of evidence, conflicting evidence or differences of interpretation of the standards, the team is instructed to report these in the certification decision section.

2.5.2 Capacity of the participating operator to implement its management systems

Note: include an overall evaluation of the participating operator’s responsiveness and ability to consistently and effectively implement its management system based on the financial, technical, and human resources available.

SkyNRG is under control of custom as selling a final fuel. The management in place guarantees a high control of physical traceability. In the course of certification years, SkyNRG has shown to improve the management of requisites under Directive RED.

2.5.3 Evaluation of RSB compliance claims and use of RSB trademarks

Type (compliance claim, trademark use)	Description	Findings
Compliance claim in delivery note template included in Manual of Sustainability.	Template to be used to check information received from supplier; template for outgoing batches.	“Operations Manual Procedures SkyNRG v.2.7” include the proper reference to cover all requirements, including the update in the format requested by the European Commission to communicate GHG values.

2.6 Stakeholder Consultation Process

In accordance with SCS and RSB protocols, consultation with key stakeholders is an integral component of the evaluation process. Stakeholder consultation takes place prior to, concurrent with, and following field evaluations. The primary purpose of such consultation is to solicit input from affected parties as to the strengths and weaknesses of the Participating Operator’s management system and operations, relative to the standard, and the nature of the interaction between the company and the surrounding communities.

Principal stakeholder groups are identified based upon the certification scope of the participating operator.

Stakeholder consultation activities are organized according to the requirements of the RSB. The table below summarizes the major comments received from stakeholders and the assessment team’s response. Where a stakeholder comment has triggered a subsequent investigation during the evaluation, the corresponding follow-up action and conclusions from SCS are noted below.

2.6.1 Summary of Stakeholder Comments and Responses from the Team, Where Applicable

Stakeholder Comments	SCS Response
Economic Concerns	
N/A	
Social Concerns	
N/A	
Environmental Concerns	
N/A	

3.0 RISK ASSESSMENT RESULTS

Based on the most recent self-risk assessment (no older than 3 months from the audit date) the PO’s risk assessment results are:	Risk Factor Difference
1	Low risk

Due to the results of the Risk Assessment, the evaluation did not need to be rescheduled.

4.0 RESULTS OF THE EVALUATION

4.1 Process of Determining Compliance

4.1.1 Structure of Standard and Degrees of Non-Compliance

RSB-accredited biofuel standards consist of a three-level hierarchy: the principle, the criteria that correspond to that principle, and then the performance indicators that elaborate upon each criterion. Consistent with SCS Sustainable Biofuels Program evaluation protocols, the team collectively determines whether or not the subject operation is in compliance with every applicable indicator of the relevant sustainable biofuel standard. Each non-compliance must be evaluated to determine whether it constitutes a major or minor non-compliance at the level of the associated criterion or sub-criterion. Not all indicators are equally important, and there is no simple numerical formula to determine whether an operation is in non-compliance. The team therefore must use their collective judgment to assess each criterion and determine if the Operator is in compliance. If the Operator is determined to be in non-compliance at the criterion level, then at least one of the applicable indicators must be in major non-compliance.

4.1.2 Interpretations of Major and Minor Non-compliances

Major Non-compliances, either alone or in combination with non-compliances of other applicable indicators, result (or are likely to result) in a fundamental failure to achieve the objectives of the relevant RSB Criterion. These non-compliances must be resolved or closed out before a certificate can be awarded. If Major NCs arise after an operation is certified, the timeframe for correcting these non-

compliances is typically no more than three months. Certification is contingent on the operator’s response to the NCs within the stipulated time frame.

Minor Non-compliances are typically limited in scale or can be characterized as an unusual lapse in the system. Most minor NCs are the result of a non-conformance at the indicator-level. Non-compliances must be closed out within a specified time period of award of the certificate.

4.1.3 Major Non-compliances

<input checked="" type="checkbox"/>	No major NCs were issued to the Operator during the evaluation. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation, which have all been closed to the satisfaction of the audit team and meet the requirements of the standards. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation and the Operator has not yet satisfactorily closed all major NCs.

4.1.5 Non-compliances and Current Status

Instructions:

- Initial certification audit: list all Non-conformities and Opportunities for Improvement issued during this audit.
- Surveillance/Recertification: list status of minor NCs that were not closed in previous audit, then list new NCs/OIs issued during this audit.

Summary of Non-compliances and Current Status				
Non-compliance Number	Type of Non-compliance	Relevant RSB Standard & Indicator No.	Summary of Finding and Evidence Collected	Status of Non-compliance (Open/Closed)
2015-1	Opportunity for Improvement	RSB EU RED P&C 4g	<p>SkyNRG shall have a mechanism in place to ensure all third parties involved are compliant with requirements of Principle 4.</p> <p>2016 Update: improved feedback with third parties to comply with principle 4 has been observed by the auditor.</p>	Closed (clarification: this was closed in 2016).
2017-1	Minor NC	RSB-STD-11-001 PO Checklist 6.4.3, 9.2.1	Real/updated GHG data must be provided at MCA and verified by SCS prior to SkyNRG making any sales into the RSB market.	Open

6.0 CERTIFICATION DECISION

Certification Recommendation		
Operator to be awarded RSB certification subject to the minor non-compliances stated in Section 4.2.5.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
The SCS evaluation team makes the above recommendation for certification based on the full and proper execution of the SCS Responsible Biofuels Program evaluation protocols. If certification is recommended, the Operator has satisfactorily demonstrated the following without exception:		
Operator has addressed any Major NC(s) assigned during the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that their system of management is capable of ensuring that all of the requirements of the applicable standards are met over the sites and facilities covered by the scope of the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Operator has demonstrated that the described system of management is being implemented consistently over the sites and facilities covered by the scope of the certificate.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Comments and/or details of any issue which was difficult and/or impossible to evaluate:		
To be completed by Certification Decision-Making Entity	Technical Review by: If different to decision-maker	Inna Kitaychik
	Certification decision:	SkyNRG will continue to be certified under the RSB.
	Certification decision by:	Matthew Rudolf
	Date of decision: For initial or continued certification	1/2/2018
	Surveillance schedule:	The next surveillance audit shall be in March 2018 according to the surveillance schedule agreed up with SkyNRG.
Notes:		

Sub Certificate Codes (if applicable)

Legal Entity/Operational Site	Sub-Certificate Code