

# Certification Evaluation Report

*Roundtable on Sustainable Biomaterials*

*SkyNRG*

## SCS Certificate Code-SCS-RSB/C-0014

Keizersgracht 203 IV, Amsterdam, The Netherland

Eline Schapers

CERTIFIED	EXPIRATION
March 26, 2015	March 25, 2017

DATE OF FIELD AUDIT
November 26, 2014
DATE OF SURVEILLANCE AUDIT
December 9-10, 2015
DATE OF LAST UPDATE
December 18, 2015

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## **FOREWORD**

SCS Global Services (SCS) is a certification body accredited by the Roundtable on Sustainable Biomaterials (RSB) to conduct evaluations of biofuel operators (RSB Registration No. 592). Under the RSB/SCS certification system, participating operators meeting international standards of biofuel production can be certified as “sustainable,” thereby permitting the Operators use of the RSB endorsement and logo in the marketplace subject to regular RSB/SCS oversight.

SCS deploys interdisciplinary teams of natural resource specialists and other experts all over the world to conduct evaluations of biofuel operations. SCS evaluation teams collect and analyze written materials, conduct interviews with Participating Operator’s staff and key stakeholders, and complete field and office audits of the operation(s) identified in the certification scope. Upon completion of the fact-finding phase of all evaluations, SCS teams determine compliance to the RSB Principles and Criteria.

Please Note: An RSB certificate itself does not constitute evidence that a particular product supplied by the certificate holder is certified to RSB standards. Products offered, shipped or sold by the certificate holder can only be considered covered by the scope of this certificate when the required RSB claim is clearly stated on-product. For more information about the RSB, visit their website at [www.rsb.org](http://www.rsb.org).

### **Organization of the Report**

This report of the results of our evaluation is divided into two sections. Section A provides the public summary and background information that is required by the Roundtable on Sustainable Biomaterials. This section is made available to the general public and is intended to provide an overview of the evaluation process, the management programs and policies applied to the Participating Operator, and the results of the evaluation. Section A will be posted on the RSB Database of Certified Participating Operators (<http://rsb.org/certification/participating-operators/>). Section B contains more detailed results and information for use by the Participating Operator.

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## SECTION A – PUBLIC SUMMARY

### 1.0 GENERAL INFORMATION

#### 1.1 Operator Information

##### 1.1.1 Name and Contact Information

Organization name	Sky NRG B.V.		
Operator Number	573		
Contact person	Eline Schapers		
Address	<b>Stadhouderskade 140, Amsterdam 1074 BA, The Netherlands</b>	Telephone	+31 (0) 65 32 187 19
	Offices in: Keizersgracht 203 IV 1016 DS Amsterdam, Zuid – The Netherland	e-mail	Eline Schapers <Eline@skynrg.com>
		Website	www.skynrg.com

##### 1.1.2 Additional Parties Involved

Organization name	Monument Chemical		
Contact person	Leen Props		
Address	Ketenislaan 3 KalloOost - Vlaanderen9130 Belgium	Telephone	003235702830
		e-mail	props@monumentchemical.com
		Website	http://www.monumentchemical.com/
Nature of Involvement: Chemical tolling manufacturer			

#### 1.2 Scope of Certificate

The scope assessment agrees with the scope under which the operator applied	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, please explain:		

Note: If the scope is different, please contact SCS.

SITE INFORMATION				
Site Type	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Forestry		
	<input type="checkbox"/> Biomass Production	<input checked="" type="checkbox"/> Industrial / TRADER with blending facilities (blending with fossil fuel)		
<b>Current Land Use</b>		<b>Prior Land Use</b>		
<input type="checkbox"/> Biomass Production		<input type="checkbox"/> Biomass Production		
<input type="checkbox"/> Agriculture		<input type="checkbox"/> Agriculture		
<input type="checkbox"/> Other:		<input type="checkbox"/> Other:		
<b>Current Employment on Site</b>		<b>Prior Employment on Site</b>		
<input type="checkbox"/> Negligible		<input type="checkbox"/> Negligible		
<input checked="" type="checkbox"/> Local Average		<input checked="" type="checkbox"/> Local Average		
<input type="checkbox"/> Above Local Average		<input type="checkbox"/> Above Local Average		
<input type="checkbox"/> Full		<input type="checkbox"/> Full		
Owned/Controlled By:	Sky NRG B.V. Registration at the Chamber of Commerce of Amsterdam N. 50242423 from 23.06.2010 (activity under scope of the certificate is duly specified in the provided Document printed by web site of Chamber of Commerce, 13.10.2014).			
Location/City:	Amsterdam Geo coordinate legal seat: 52.358016, 4.901147 Geo coordinates offices: 52.373178, 4.885389			
Geographic location:	Farm/Entity	Location (Lat. – Long.)	Area ( )	Area Planted ( )
	NA			
AGRICULTURE, FORESTRY OR BIOMASS PRODUCTION SITES				
Total Area (ha)	NA			
Products/Crops Produced				
Product Type	Production Area			
NA	NA			

INDUSTRIAL FACILITIES		
Name	Monument Chemical	
Type	<input type="checkbox"/> Agriculture Milling and/or Fermentation	<input type="checkbox"/> Vegetable oil Extraction
	<input type="checkbox"/> Biofuel Production and/or Distribution	<input type="checkbox"/> Storage or Distribution
	<input checked="" type="checkbox"/> Other: Chemical Tolling Manufacturer	
Location/City	Antwerp, Belgium	

Geographic location	N 51 17.536, E 4 17.287
Included in certification scope	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Number of processing steps	Distillation of renewable jet fuel or diesel to meet density, flashpoint and other renewable jet specifications; Blending if needed.
<b>Annual Throughput (Litres)</b>	
Material Input:	Renewable jet fuel/Biodiesel
Material Output	Renewable jet fuel/Biodiesel
% output yield compared to input material	0.65
<b>Description of Activities:</b>	
Monument Chemical (MCA) is a chemical tolling manufacturer. Renewable diesel or jet fuel will be distilled by MCA. The production flow for SkyNRG is segregated from other productions in the distillation unit.	

### 1.3 Standards Used

#### 1.3.1 Applicable RSB-Accredited Standards

Title	Version	Date of Finalization
RSB GHG Calculation Methodology	RSB-STD-01-003-01 V2.1	July 2012
Consolidated RSB EU RED Standard for Participating Operators	RSB-STD-11-001-30-001 V3.1	May 2015
Consolidated RSB EU RED Standard for Traceability	RSB-STD-11-001-20-001 V3.4	May 2015
Consolidated RSB EU RED PCs	RSB-STD-11-001-20-004 V2.1	May 2011
Consolidated RSB EU RED Procedure on Communications and Claims	RSB-PRO-11-001-50-001 V3.1	May 2015
All standards employed are available on the websites of the Roundtable on Sustainable Biomaterials ( <a href="http://rsb.org/sustainability/rsb-sustainability-standards/">http://rsb.org/sustainability/rsb-sustainability-standards/</a> ). Standards are also available, upon request, from SCS Global Services ( <a href="http://www.scsglobalservices.com/">http://www.scsglobalservices.com/</a> ).		

## 2.0 EVALUATION PLANNING & PROCESS

### 2.1 Documentation Submitted by Operator

Traceability File "Stock in Stock out SkyNRG.xls" and related folder which includes details for traceability for each batch. Annexes to declaration to the customer (e.g. transportation document, quality report from surveyors...)	<b>GHG Calculations</b>
Documents submitted in surveillance audit (Dec 2015):	

ESMP Report SkyNRG	Mass Balance SkyNRG sustainable materials spreadsheet
Operation Manual Procedure SkyNRG	Procedures for Cooperation between SkyNRG and MCA
SkyNRG Risk Assessment 20151208	SkyNRG Screening Tool 20151208
SkyNRG Self Evaluation 20151208	GHG Calculation
Stock in Stock out SkyNRG spreadsheet	MCA documents ( company overview, process flow, ESMP, Conservation Impact Assessment, ESMP Plan, GHG Calculation, GMP Certificate, ISO 9001 Certificate)

**2.2 Audit Type and Determination**

The following table summarizes the audit types for RSB Audits:

	Low risk class	Medium risk class	High risk class
Certificate validity	2 years	2 years (pending successful surveillance audit)	1 year
Main audit	Every 2 years	Every 2 years	Every year
Surveillance audit	-	Every year	-

Main Audit includes desk + field-based compliance check of:

- Consolidated RSB EU RED Standard for Participating Operators (RSB-STD-11-001-30-001);
- Consolidated RSB EU RED Principles & Criteria (RSB-STD-11-001-01), including GHG Calculation (RSB-STD-01-003-01), Screening (RSB-GUI-01-002-02), Impact Assessments (if any) and ESMP;
- Consolidated RSB EU RED Standard for Risk Management (RSB-STD-11-001-60-001);
- Consolidated RSB EU RED Chain of Custody Requirements (RSB-STD-11-001-20) and associated system operating procedures; and
- Consolidated RSB EU RED Procedure on Communication and Claims (RSB-PRO-11-001-50-001).

Surveillance Audit includes desk-based compliance check of:

- Consolidated RSB EU RED Standard for Participating Operators (RSB-STD-11-001-30-001);
- GHG Calculation (RSB-STD-01-003-01); Consolidated RSB EU RED Standard for Risk Management (RSB-STD-11-001-60-001);
- Consolidated RSB EU RED Chain of Custody Requirements (RSB-STD-11-001-20) and associated system operating procedures.

## 2.3 Audit Team

### 2.3.1 Determination of Audit Team

- Desk audits shall always be conducted by at minimum one (1) lead auditor. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.
- Field audits shall always be led by one (1) lead auditor.
- The lead auditor appointed shall include at minimum one (1) local auditor in the audit team. The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.
- For field audits of participating operators in High Risk Class shall always the lead auditor appointed shall appoint at minimum
  - one (1) local auditor and
  - one (1) technical expert on social issues to evaluate compliance with social requirements and the risk of non-compliance due to social issues and
  - one (1) technical expert on environmental issues to evaluate compliance with environmental requirements and the risk of noncompliance due to environmental issues.
  - The lead auditor appointed may include additional auditors and/or technical experts in the audit team if this is required by the extent of the audit.

### 2.3.2 Audit Team

<b>Auditor Name:</b>	Marinka Vignali	<b>Auditor role:</b>	Lead Auditor (November 2014 Recertification audit)
<b>Qualifications:</b> Marinka is a certified Auditor against 2 EU approved voluntary schemes (RSB and ISCC EU) and 2 RED national schemes (Italian national scheme and ISCC DE) with many years of experience in biofuels sector. Previously she has worked at European Commission for 9 years, at DG JRC - Renewable Energy Unit. She has received a Master in Chemical Engineering at Università degli Studi di Pisa (Pisa, Italy) and a PhD in Chemistry at University of Limerick (Limerick, Ireland).			
<b>Auditor Name:</b>	Jingting Zhou	<b>Auditor role:</b>	Auditor (December 2015 Surveillance and Scope expansion desk audit)
<b>Qualifications:</b> Jingting Zhou is a certified auditor for ISO 9001, FSC, RSB and Bonsucro Chain of Custody. Jingting has a Bachelor's Degree in Economics from University of International Business and Economics (Beijing, China) and a Master's Degree in International Affairs from the University of California, San Diego (US).			



## 2.4 Evaluation Schedule and Extent of Audit

### 2.4.1 Determination of Extent of Audit

Total number of subsidiaries, branch offices, affiliated entities, external third parties contracted or otherwise engaged, operational structures, sites, facilities, processing and production units, and supply chain structures	Trading office, <a href="#">MCA Belgium distillation unit</a>
Participating Operator Risk Class	Medium (according to <b>RSB-GUI-PG-2014-01 Proactive Guidance Certification of Traders and Other Intermediaries Specific Conditions and Requirements</b> ) in November 2014 audit; Low as of 2015 Surveillance Audit
Disputes or prior Non-compliances	One minor NC from last on-site audit is closed in this audit. See Appendix
Changes in scope since last evaluation	<a href="#">Monument Chemical distillation unit in Belgium</a> was included in SkyNRG's initial certification scope. In the recertification audit in November 2014, Monument Chemical was not included in the scope. In this surveillance audit, Monument Chemical is added back to the scope.
Total number of compliance claims	N/A: no material sold as RSB compliant since the last audit.

### 2.4.2 Evaluation Itinerary and Activities (2015 surveillance)

<b>Date: 12.08.2015</b>	
<b>Operation(s)/ sites audited</b>	<b>Activities/ notes</b>
SkyNRG	Audit conference call
<b>Date: 12.09.2015</b>	
<b>Operation(s)/ sites audited</b>	<b>Activities/ notes</b>
MCA	Audit conference call

## 2.5 Evaluation of Management System

### 2.5.1 Methodology and Strategies Employed

SCS deploys interdisciplinary teams with expertise in agriculture, ecology, forestry, social sciences, natural resource economics, and other relevant fields to assess an Operator's compliance to RSB

standards and policies. Evaluation methods include document and record review, implementing sampling strategies to visit a broad number of site and facility types, observation of implementation of management plans and policies, and stakeholder analysis. When there is more than one team member, team members may review parts of the standards based on their background and expertise. On the final day of an evaluation, team members convene to deliberate the findings of the assessment jointly. This involves an analysis of all relevant site observations, stakeholder comments, and reviewed documents and records. Where consensus between team members cannot be achieved due to lack of evidence, conflicting evidence or differences of interpretation of the standards, the team is instructed to report these in the certification decision section.

### 2.5.2 Capacity of the participating operator to implement its management systems

*Note: include an overall evaluation of the participating operator’s responsiveness and ability to consistently and effectively implement its management system based on the financial, technical and human resources available.*

See Appendix II.

### 2.5.3 Evaluation of RSB compliance claims and use of RSB trademarks

Type (compliance claim, trademark use)	Description	Findings (Dec 2015)
RSB Compliance claim	N/A	No product sold as RSB compliant since last audit

## 2.6 Stakeholder Consultation Process

In accordance with SCS and RSB protocols, consultation with key stakeholders is an integral component of the evaluation process. Stakeholder consultation takes place prior to, concurrent with, and following field evaluations. The primary purpose of such consultation is to solicit input from affected parties as to the strengths and weaknesses of the Participating Operator’s management system and operations, relative to the standard, and the nature of the interaction between the company and the surrounding communities.

Principal stakeholder groups are identified based upon the certification scope of the participating operator.

Stakeholder consultation activities are organized according to the requirements of the RSB. The table below summarizes the major comments received from stakeholders and the assessment team’s response. Where a stakeholder comment has triggered a subsequent investigation during the evaluation, the corresponding follow-up action and conclusions from SCS are noted below.

### 2.6.1 Summary of Stakeholder Comments and Responses from the Team, Where Applicable

Stakeholder Comments	SCS Response
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<b>Economic Concerns</b>	
N/A	
<b>Social Concerns</b>	
N/A	
<b>Environmental Concerns</b>	
N/A	

### 3.0 RISK ASSESSMENT RESULTS (2015 Surveillance)

SCS Risk Assessment Results	Deviations from Operator Risk Assessment Results	Risk Factor Difference
Low	None (Operator self-risk assessment score is 0- low risk level)	NA

Due to the results of the Risk Assessment, the evaluation did not need to be rescheduled.

## 4.0 RESULTS OF THE EVALUATION

### 4.1 Equivalence between the Audit Team Evaluation and the Operator Self Evaluation

Principle/ Subject Area	Summary of Audit Team Findings	Comparison to Operator Self Evaluation (Equivalence)	Added Risk
<b>P1: Legality</b>	In Compliance	100%	0
<b>P2: Planning, Monitoring &amp; Continuous Improvement</b>	N/A		
<b>P3: Greenhouse Gases</b>	USE OF RSB GHG tool	100%	0
<b>P4: Human and Labor Rights</b>	In compliance	100%	0
<b>P5: Rural &amp; Local Development</b>	N/A		
<b>P6: Food Security</b>	N/A		
<b>P7: Conservation</b>	N/A		
<b>P8: Soil</b>	N/A		
<b>P9: Water</b>	N/A		
<b>P10: Air</b>	In Compliance	100%	0
<b>P11: Technology</b>	In Compliance	100%	0
<b>P12: Land Rights</b>	N/A		
<b>FINAL RISK CLASS</b>			

## 4.2 Process of Determining Compliance

### 4.2.1 Structure of Standard and Degrees of Non-Compliance

RSB-accredited biofuel standards consist of a three-level hierarchy: principle, the criteria that correspond to that principle, and then the performance indicators that elaborate each criterion. Consistent with SCS Sustainable Biofuels Program evaluation protocols, the team collectively determines whether or not the subject operation is in compliance with every applicable indicator of the relevant sustainable biofuel standard. Each non-compliance must be evaluated to determine whether it constitutes a major or minor noncompliance at the level of the associated criterion or sub-criterion. Not all indicators are equally important, and there is no simple numerical formula to determine whether an operation is in noncompliance. The team therefore must use their collective judgment to assess each criterion and determine if the Operator is in compliance. If the Operator is determined to be in non-compliance at the criterion level, then at least one of the applicable indicators must be in major non-compliance.

### 4.2.2 Interpretations of Major and Minor Non-compliances

*Major Non-compliances*, either alone or in combination with non-compliances of other applicable indicators, result (or are likely to result) in a fundamental failure to achieve the objectives of the relevant RSB Criterion. These non-compliances must be resolved or closed out before a certificate can be awarded. If Major NCs arise after an operation is certified, the timeframe for correcting these non-compliances is typically no more than three months. Certification is contingent on the certified FME's response to the NCs within the stipulated time frame.

*Minor Non-compliances* are typically limited in scale or can be characterized as an unusual lapse in the system. Most minor NCs are the result of a nonconformance at the indicator-level. Non-compliances must be closed out within a specified time period of award of the certificate.

### 4.2.3 Major Non-compliances (2015 Surveillance)

<input checked="" type="checkbox"/>	No major NCs were issued to the Operator during the evaluation. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation, which have all been closed to the satisfaction of the audit team and meet the requirements of the standards. Any minor CARs from previous surveillance audits have been reviewed and closed prior to the issuance of a certificate.
<input type="checkbox"/>	Major NCs were issued to the Operator during the evaluation and the Operator has not yet satisfactorily closed all major NCs.

#### 4.2.4 Non-compliances and Current Status

Summary of Non-compliances and Current Status				
Non-compliance Number	Type of Non-compliance	Relevant RSB Principle and Criteria	Summary of Finding	Status of Non-compliance
NC 2014-2	MINOR	RSB-STD-11-001-20-001-vers.2	No training document available to show that the persons managing RED have been specifically trained	“Overview RSB and EU RED training Renco Beunis” was provided in 2015 surveillance audit. Closed.
2015-1	Opportunity for Improvement	RSB EU RED P&C 4g	SkyNRG shall have a mechanism in place to ensure all third parties involved are compliant with requirements of Principle 4.	Open. To be checked in next audit.

#### 4.2.5 New Non-compliances

Select one:	<input type="checkbox"/> N/A Initial Evaluation	<input type="checkbox"/> New NC(s)	<input checked="" type="checkbox"/> No New NC(s)
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### 5.0 CERTIFICATION DECISION

Certification Recommendation	
Operator shall be awarded RSB certification subject to the minor non-compliances stated in Section 4.2.5.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
The SCS evaluation team makes the above recommendation for certification based on the full and proper execution of the SCS Responsible Biofuels Program evaluation protocols. If certification is recommended, the Operator has satisfactorily demonstrated the following without exception:	
Operator has addressed any Major NC(s) assigned during the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Operator has demonstrated that their system of management is capable of ensuring that all of the requirements of the applicable standards are met over the sites and facilities covered by the scope of the evaluation.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Operator has demonstrated that the described system of management is being implemented consistently over the sites and facilities covered by the scope of the certificate.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Comments and/or details of any issue which was difficult and/or impossible to evaluate:	
The system is improving from the last visit even if it requires deeper control of traceability specific for RSB management and GHG control. However considering that the traceability in place is highly	

effective, as trader, the inconsistencies underlined during audit could be implemented in the course of the coming months and verified during the next surveillance. It is expected that there will be no other delays in full implementation of RSB requirements (November 2014)

<b>To be completed by Certification Decision-Making Entity</b>	<b>Certification decision by:</b>	Neil Mendenhall
	<b>Date of decision:</b> For initial or continued certification	December 17, 2015
	<b>Surveillance/Recertification schedule:</b>	Recertification audit (on-site) to be conducted before current certificate expires ( March 25, 2017)  Notes: